

Assistant Pastor Job Description

Job Title:	Assistant Pastor (with responsibility for youth)
Employed by:	Beulah Baptist Church
Reports to:	Minister
Key Relationships:	The Elders, Deacons, Family worker and other staff members

Overall Objectives of the post

- ✓ To assist the Senior Pastor in the oversight of the whole church working in specific areas of church ministry where directed, which may vary from time to time, but which will include a preaching role.
- ✓ To have oversight of our young people's work in the overall context of intergenerational church.
- ✓ To hold responsibility for discipleship of all generations by using your own gifts and encouraging the gifts of others from different age groups within the congregation.

Specific duties and responsibilities

Assistant Church Leader / Sunday Services leader (Initially 2/3rd of role)

- ✓ To attend Elders and Deacons meetings and to be a part of the vision and direction setting process.
- ✓ To assist the Senior Pastor in developing the effectiveness and relevance of Sunday Services.
- ✓ To be involved in service leading and preaching
- ✓ To be involved, together with the Senior Pastor, Family worker, Youth deacon and Children's deacon in helping Sunday Services be intergenerational
- ✓ There is an opportunity for an applicant with suitable gifting to assist in the oversight and co-ordination of the worship team, using their individual gifts within the team as appropriate.
- ✓ To develop and build relationships with other organisations within the town, both secular and Christian.

Young People's work (Initially 1/3rd of role)

- To be responsible for the development of a holistic discipleship strategy for our young people that fits within the overall vision and values of BBC. This will be intergenerational, as well as being suited to their specific needs.
- To have a sound knowledge and understanding of Safeguarding and practice within our safeguarding policy, including all aspects of Child Protection and health and safety relating to children, young people and to be accountable to our Safeguarding team
- To work with the family worker in organizing events and activities, including off-site residential opportunities

General

- To be a participating member of the church.
- To meet with the Senior pastor regularly for support, review and agreeing key outcomes to be worked towards.
- To develop in ministry practice and personal spiritual growth
- To be involved with and accountable to other people in the church in your spiritual walk with God
- Any other duties as may arise from time to time.

Terms of Employment

- a) Full-time contract for 3 years with six months' probation, and a three-month notice period
- b) 35-hour work week, with some unsociable hours of work. The Eldership however seeks to ensure that working hours are maintained in a sustainable balance.
- c) Value of employment package £24,000 - £26,000 per annum plus £,6000 Housing Allowance + contributions to a pension fund equivalent to 5% of salary
- d) Help towards relocation costs.
- e) 5 weeks holiday (2 weeks to be taken in late July/August) plus Bank Holidays
- f) Support and funding for relevant training
- g) Expenses paid for work relating to the church.
- h) Outside commitments to be undertaken only by arrangement with the Senior Pastor
- i) Annual personal development review and monthly meetings with an elder for support and supervision
- j) Appointment to the role will be subject to receipt of two satisfactory references, confirmation of eligibility to work in the UK and completion of a DBS check. We do not offer visa sponsorship for the right to work in the UK.

There is an Occupational Requirement (OR) for the post-holder to be a practising Christian and to be in agreement with the Baptist Union's Declaration of Principle under Schedule 9 of the Equality Act 2010. It is not a requirement for the post-holder to be an accredited Baptist Pastor. This appointment will be subject to the successful applicant demonstrating their right to work in the UK and undergoing an Enhanced Disclosure and Barring Service (DBS) Check.